



William Stucky & Associates, Inc.

THE LEADER IN ASSET-BASED LENDING SOFTWARE

WILLIAM STUCKY & ASSOCIATES, INC.

Statement on COVID-19

UPDATE ** March 16, 2020 ** UPDATE

William Stucky & Associates, Inc. (WSA) has, as part of our Disaster Recovery and Business Continuity Plan (BCP), had a Pandemic Plan in place since 2013.

WSA conducts annual testing of all aspects of our BCP. The most recent test date was February 2020. The testing was successful. Under our plan, WSA has experienced no disruption, nor do we anticipate any disruption, to client servicing or business operations.

The WSA plan for monitoring a potential pandemic threat, COVID-19, includes sourcing updates and direction from credible sources such as Centers for Disease Control (CDC), state and local emergency organizations, and local media reports. Based on the latest information available we have made the determination to begin operating under our Pandemic Plan.

Effectively immediately, WSA will institute the following protocols:

- Under the 3-16-20 County of San Francisco State of Emergency declaration and order to Shelter in Place; WSA staff will, effective 12:01am 3-17-20, begin a Work from Home protocol. WSA expects to operate under this protocol through April 7, 2020. This action will **NOT** affect client service and support.
- All internal and external meetings will be conducted via conference calls.
- Client visits to WSA offices are canceled.
- WSA staff visits to Client offices are canceled.
- At a minimum, Senior Managers will conduct weekly review and adjustment of protocols.

Our ability to quickly react to COVID-19 is the result of WSA's commitment to BCP preparedness, testing, and training. The actions taken by WSA in response to COVID-19 will be seamless and transparent to our client and system support.

Additionally, our key business partners have equally sound BCPs and COVID-19 responses.

This statement and further updates will be available on our website, www.stuckynet.com.

